

Ref: (a) COMDT COGARD WASHINGTON DC//G-WT// 011850Z APR 05; ALCOAST 179/05

1. Reference (a) announces full implementation of the Enlisted Professional Military Education (E-PME) system begins 1 May 2005 for active duty and on 1 July 2005 for reservists. One of the major changes being incorporated with the E-PME requires that completion of the performance requirements must be verified by a designated supervisor and recorded on form CG-1510-2 prior to taking an Advancement Qualification Exam (AQE). AQE's will be required for advancement to pay grades E-4, E-6 and E-8. To ensure compliance with this requirement, members who have completed all of their performance requirements and desire to take an AQE will need the following statement in the remarks section on page 2 of form CG-1510-2:

Date: Member has successfully completed the performance requirements for pay grade E-____ and is eligible to take the AQE.

(Signature of Supervisor)

2. Any member desiring to take a AQE will need to bring a copy of this page whenever they are being administered an AQE.
3. AQEs should be mailed out and available to the field shortly.